

Ord Township Library
Board Minutes
April 23, 2024

Call to Order: President Lu Lansman called the meeting to order at 5:30 p.m. Present were trustees: Steve Klimek, Deb Hansen, Emily Reilly, Jill Lane and Kristi Hagstrom, Library Director.

Lu made notice that the Open Meetings Act is posted in its entirety in a three ring binder in glass cabinet by the fireplace.

Approval of Agenda: Moved by Deb to accept the agenda. Seconded by Emily. All ayes, motion carried.

Approval of Minutes: Approval of March meeting minutes as presented. Moved by Steve, seconded by Jill. All ayes, motion carried.

Financial Reports: Combined balance of the General Fund and Petty Cash for March month end stands at \$7,928.10. Acceptance of the financial report was moved by Jill and seconded by Deb. All aye votes. Motion carried.

Comments from the Public – None

Old Business

Backyard Renovations – The Foundation met with one landscaper to get some initial ideas on the project. The Foundation's goal is to review final plans at their meeting in April.

The Big Give 2024 – The Foundation raised a little over \$7,000 this year and Make Christmas Happen brought in \$415. Both groups were pleased with the outcome.

Summer Reading Program @ YOUR Library – Kristi provided the most current calendar of events for the program.

New Business

Past and Upcoming Adult and Children's Events – We wrap up all of our children's scheduled activities this month as we gear up for Summer Reading. Adults will have a Cricut class on the 18th and a Barn Quilt Class on the 23rd. We do have a simple electronics recycling weekend planned in May and we did receive grant funding to host our Aging Arts Program in June as well.

Inter-Library Loan Program – Kristi provided financial details regarding the program and how many patrons actually take advantage of it. It can cost between \$850-\$1,000 a year to run and only six books had been checked out by one individual. Jill moved that we opt out of this program for the next fiscal year. Steve seconded the motion. All ayes. Motion carried.

Water Softener and New Toilets for the Bathrooms – Kristi explained hard water issues conveyed by our plumber. We are now to the point that the water softener is necessary. We received a bid from Culligan in Broken Bow to install and for the plumber to hook up to the water supply. Culligan - \$1,689 and estimate of \$405 to Crital Plumbing. In addition, Kristi received a quote for two new flush assisted toilets to alleviate the constant need to plunge and expensive calls to plumber for assistance. Critel Plumbing - \$ 1300.34. Deb moved to accept the bids. Emily seconded the motion. All ayes. Motion carried. Kristi will ask the Foundation for assistance to help with expenses of these two items.

Story Time Break – Kristi provided attendance numbers for the past year at Story Time. After discussing low attendance with staff and our volunteers, we would like to take a break from the program to have an opportunity to revamp it and start fresh. The trustees agreed. We will take the summer off and then reevaluate.

LB 441- Impact on Librarians – This was a bill that was introduced in the first session of the season. It is a bill that amends an original bill for who can be prosecuted for providing obscene material to minors. It included public librarians. It did not come out of committee in the first session but was reintroduced in the second session and went to a vote. The votes received were 30 for – 17 against. It needed 37 to pass. Kristi will do some research and evaluate how we can adapt our policies to protect our library, our children and our employees.

Potential of Adding a Teen Advisory Council – Tresa proposes that we add a teen advisory council to stay better connected to our youth. She has created a rough draft of an application and will proceed with contacting the school and advertising the opportunity with board approval. The board agreed with creating a Teen Advisory Council for the Ord Township Library.

Current Strategic Plan Review and Upcoming Library Accreditation Review – Steve moved and Jill seconded the motion to table these two agenda items and discussion until the next meeting. All ayes. Motion carried.

Yearly Staff Reviews – Kristi provided information regarding all staff, the review process for each and a suggested raise for the year. Jill moved to accept the raise increase for each employee. Steve seconded the motion. All ayes. Motion carried. Kristi then provided a hard copy of her annual review for the past year. Jill moved that the board go into executive session at 6:32 pm. Steve seconded the motion. All ayes. Motion carried. At 6:53pm Jill moved to come out of executive session. Steve seconded the motion. All ayes. Motion carried. The board provided a written copy of the review a raise recommendation. A copy of the raise schedule is available for review.

Director's Report – The Director's Report was included in the yearly review provided to the board.

Statistical Report – The monthly statistical report was presented.

Approval of Bills – Emily moved and Jill seconded the motion to approve bills for April. All ayes. Motion carried.

Next Meeting: The next meeting will be on Tuesday, May 14th @ 5:30.

Adjournment: Deb moved to adjourn at 7:02 pm. Steve seconded the motion. All ayes. Motion carried.

Emily Reilly, Secretary