

**Ord Township Library**  
**Board Minutes**  
**October 15, 2024**

**Call to Order:** President Lu Lansman called the meeting to order at 5:31 p.m. Present were trustees: Steve Klimek, Deb Hansen, Jill Lane, Courtney Welniak and Kristi Hagstrom - Library Director.

Lu made notice that the Open Meetings Act is posted in its entirety in a three ring binder in the glass cabinet by the fireplace.

**Approval of Agenda:** Moved by Deb to accept the agenda. Seconded by Jill. All ayes, motion carried.

**Approval of Minutes:** Approval of September meeting minutes as presented. Moved by Steve, seconded by Courtney. All ayes, motion carried.

**Financial Reports:** Combined balance of the General Fund and Petty Cash for September month end stands at \$11,903.50. Acceptance of the financial report was moved by Deb and seconded by Steve. All aye votes. Motion carried.

**Comments from the Public** – None

**Old Business**

**New Copy Machine** – Contract has been signed. Waiting on a delivery date.

**Fire Inspection** – All items are now up to code. Levi with Hackel Construction will communicate a time with the fire marshal to inspect.

**Book Sale** – The Library hosted another successful book sale during Junk Jaunt. All books will remain on sale until they are gone. The company that usually takes the remaining books is not available, so we will post that remaining books are free after they are no longer selling.

**Library Insurance** – Kristi met with local insurance agents to get quotes for comparative policies and their cost. Bids were submitted by American Family and Shelter Insurance. However, they do not compare apples to apples and other agencies would need to combine several policies to get the coverage we already have. After speaking with State Farm again and getting quotes for the same policy at different deductibles, it was determined that we would need to have a decision made by the end of October to transition our updated policy to the new auto payment. Kristi discussed the deductible concern with the OTL Foundation, and they voted to cover the deductible if ever needed. After discussion, Steve moved to keep the Sate Farm policy, but raise the deductible to \$5,000. Courtney seconded the motion. All ayes. Motion carried.

**Make Christmas Happen** – Kristi informed the board that the MCH board hosted their annual meeting in September. It is its own entity as a 501(c)3 charitable organization. The group will focus on collecting health essential items rather than food and will make a concentrated effort to reach the elderly in the county that might be alone at Christmas time. As we transition to a new team running the program, we will work hard to publicize what we are doing and the changes that will be taking place. Jill suggested that someone come speak at the upcoming VCHS Home Health staff meeting.

**New Business**

**Ord Cares** – Kristi provided the invitation to the Ord Cares meeting that is being organized by the OTL Foundation. The premise of the program is to enlist a group of members who are willing to donate \$50, four times per year to various smaller charities in the Ord Area. The group will hear from three charitable organizations at the quarterly meeting and one will be drawn to receive the quarterly funds. Then, three

charitable organizations will be selected for the next meeting. The first gathering will be at the Ord Township Library basement on October 27<sup>th</sup> at 7:00pm and the Library will receive the first round of quarterly funding.

**Events** – The regional puzzle competition is set for this coming Saturday. In November we will be hosting a fresh flower arrangement by Kate Zangger and a wooden flower arrangement class for the holidays. Nebraska Extension also has a new list of available classes and we are planning to host a homemade gift class in December. The library will continue with our spice of the month club, folders of fun and new for the holidays - a Holiday Family Scavenger Hunt in the Library.

**Director's Report** – Kristi presented the monthly director's report and it will remain on file with the minutes of the meeting.

**Statistical Report** – The monthly statistical report was presented.

**Approval of Bills** – Courtney moved and Jill seconded the motion to approve bills for October. All ayes. Motion carried.

**Next Meeting:** The next meeting will be on Tuesday, November 19<sup>th</sup> at 5:30.

**Adjournment:** Jill moved to adjourn at 6:25 pm. Deb seconded the motion. All ayes. Motion carried.

Deb Hansen, Secretary