

Ord Township Library
Board Minutes
August 19, 2025

Call to Order: President Lu Lansman called the meeting to order at 5:30 p.m. Present were trustees: Jill Lane, Deb Hansen, Courtney Welniak and Kristi Hagstrom - Library Director. Steve Klimek was absent.

Lu referenced that the Open Meetings Act is posted in its entirety in a three-ring binder in the glass cabinet by the fireplace.

Approval of Agenda: Moved by Jill to accept the agenda. Seconded by Courtney. All ayes, motion carried.

Approval of Minutes: Approval of July 2025 meeting minutes as presented. Moved by Deb, seconded by Courtney. All ayes, motion carried.

Financial Reports: Combined balance of the General Fund and Petty Cash for July month end stands at \$10,420.72. Acceptance of the financial report was moved by Courtney and seconded by Jill. All aye votes. Motion carried.

Comments from the Public – None

Old Business

Review Accreditation Process – Kristi is finishing up the final key stakeholder meetings and will create a rough draft for Lu to proof. After corrections, Kristi will send an email to all trustees to make one final review before approval at the next board meeting.

Summer Reading Program – Kristi reported on all of the attendance records and gave a verbal report on the statistics prepared by Ann. The staff is pleased with the changes that took place this year and looks forward to building upon the program for next year.

Read, Rhythm and Rhyme – A second morning date has been added to the R.R.R. calendar for August. Plans are underway to increase this monthly program from one time per month to two times per month in January of 2026.

Email – Staff email is up and running again and Applied Connective is in the final stages of the switch over of the www.ordlibrary domain from Nate Molling.

New Business

After School Plan – As we transition to the new school year, our goal is to stick to the plan of hosting K-2 grades on Mondays and Tuesdays. Wednesday, Thursday, Fridays are reserved for the 3-6 grades. Tresia will host craftnoons on the first Monday and Thursday of the month and Lego Time on the third Monday and Tuesday of the Month. Mr. C will be here to assist after school on most days and Mrs. Koelling will continue with Stories and More after Labor Day.

Newsletter – Lu proofed the fall newsletter and it will go out to the 68862 zip code as an insert in the Ord Quiz.

The Backyard – Kristi took the trustees on a quick tour of the library backyard. Laying the pavers has been a long process. When that is done, the remaining components will come together quickly.

Director's Report – Kristi presented the monthly director's report, and it will remain on file with the minutes of the meeting.

Statistical Report – The monthly statistical report was presented.

Approval of Bills – Deb moved, and Jill seconded the motion to approve bills for August. All ayes. Motion carried.

Next Meeting: The next meeting is scheduled on Tuesday, September 16th at 5:30 pm.

Adjournment: Courtney moved to adjourn at 6:15 pm. Deb seconded the motion. All ayes. Motion carried.

Deb Hansen, Secretary