

Ord Township Library
Board Minutes
July 15th, 2025

Call to Order: President Lu Lansman called the meeting to order at 5:27 p.m. Present were trustees: Steve Klimek, Jill Lane, Deb Hansen, Courtney Welniak and Kristi Hagstrom - Library Director.

Lu referenced that the Open Meetings Act is posted in its entirety in a three-ring binder in the glass cabinet by the fireplace.

Approval of Agenda: Moved by Deb to accept the agenda. Seconded by Jill. All ayes, motion carried.

Approval of Minutes: Approval of June 2025 meeting minutes as presented. Moved by Steve, seconded by Deb. All ayes, motion carried.

Financial Reports: Combined balance of the General Fund and Petty Cash for June month end stands at \$10,149.75. Kristi Also presented a full comparison to the previous year. Acceptance of the financial report was moved by Steve and seconded by Courtney. All aye votes. Motion carried.

Comments from the Public – None

Old Business

Review Accreditation Results – Kristi began the discussion with the community survey results and a printed sheet comparing seven libraries of the same size to the Ord Township Library. Comparisons were made based on population, operating revenue, visits, collection, circulation, programs, computers and computer usage. Then, Kristi reviewed the strengths/resources and barriers/opportunities for improvement that staff compiled at their previous meeting. After discussion, the board agreed that the following three goals can be addressed by the Ord Township Library in the upcoming Community Needs Assessment:

1. Continue to promote all current activities in the birth to age five age group and increase the number of Read, Rhythm and Rhyme programs each month.
2. Continue to host and promote all current activities offered to our school age patrons and focus on activities for the seventh to twelfth grade age group, with the help of the newly formed Teen Advisory Board.
3. Capitalize on the library's backyard renovation project to create a community space for all ages.

Summer Reading Program – The transition to a reading focused Summer Reading Program has been well received. Kristi will provide a detailed report at the next meeting after the program has concluded.

Read, Rhythm and Rhyme – The Read, Rhythm and Rhyme program attendance has been outstanding this summer. We plan to add another morning session to our August calendar.

Email – The current domain holder has agreed to release the holding to Applied Connective, and we will start transitioning all information in the next month. Microsoft 365 will be added, and this should resolve all email issues.

New Business

There was no new business presented.

Director's Report – Kristi presented the monthly director's report, and it will remain on file with the minutes of the meeting.

Statistical Report – The monthly statistical report was presented.

Approval of Bills – Jill moved, and Courtney seconded the motion to approve bills for July. All ayes. Motion carried.

Next Meeting: The next meeting is scheduled on Tuesday, August 19th at 5:30 pm.

Adjournment: Courtney moved to adjourn at 6:09 pm. Deb seconded the motion. All ayes. Motion carried.

Deb Hansen, Secretary