

**Ord Township Library
Board Minutes
March 18, 2025**

Call to Order: President Lu Lansman called the meeting to order at 5:25 p.m. Present were trustees: Steve Klimek, Deb Hansen, Jill Lane, Courtney Welniak and Kristi Hagstrom - Library Director.

Lu referenced that the Open Meetings Act is posted in its entirety in a three ring binder in the glass cabinet by the fireplace.

Approval of Agenda: Moved by Deb to accept the agenda. Seconded by Jill. All ayes, motion carried.

Approval of Minutes: Approval of February 2025 meeting minutes as presented. Moved by Jill, seconded by Courtney. All ayes, motion carried.

Financial Reports: Combined balance of the General Fund and Petty Cash for February month end stands at \$13,239.57. Acceptance of the financial report was moved by Deb and seconded by Courtney. All aye votes. Motion carried.

Comments from the Public – None

Old Business

Buller DesignScapes Bid – A revised bid from Buller DesignScapes has been received but the Foundation has not yet met to review it. Kristi is working on a grant from the Scott Foundation to help with the costs of the project.

Printer at Director's Desk – At the last meeting it was suggested that we look at purchasing an inexpensive printer for the the director's desk instead of relying on the copy machine contract. Kristi found an economical printer. Today was a perfect example as to why it is necessary to have a backup printer for our patrons when the copy machine is not cooperating. It was agreed that the printer should be purchased.

New Business

Programs – Any Book – Book Club met in March and will reconvene in the summer. Read, Rhythm and Rhyme is going well. There were sixteen teams that participated in the Escape Rooms for Love YOUR Library Month. After school is going well with Mr. C and Mrs. Koelling volunteering their time, but Tresia's Cafternoons are on hold while her father is in the hospital. Two game nights have occurred with our teen group and another is scheduled for April. Donna Streeter will display quilts in late March and will host a quick afternoon project in April. NEW – The library will host a seed library for our community where patrons can donate and pick up seeds for their gardens.

Accreditation Survey – The Accreditation window does not open until July for the the step-by-step process to begin. Therefore, we will put the survey distribution on hold until May.

Director's Report – Kristi presented the monthly director's report and it will remain on file with the minutes of the meeting.

Statistical Report – The monthly statistical report was presented.

Approval of Bills – Steve moved and Jill seconded the motion to approve bills for March. All ayes. Motion carried.

Next Meeting: The next meeting is scheduled for Tuesday, March 18th @ 5:30 pm.

Adjournment: Jill moved to adjourn at 6:01 pm. Deb seconded the motion. All ayes. Motion carried.

Deb Hansen, Secretary