

Ord Township Library
Board Minutes
November 18th, 2025

Call to Order: President Lu Lansman called the meeting to order at 5:30 p.m. Present were trustees: Jill Lane, Steve Klimek, Deb Hansen, Courtney Welniak and Kristi Hagstrom - Library Director. Public guests included: Tyler Collier and Carl Buller.

Lu referenced that the Open Meetings Act is posted in its entirety, in a three-ring binder in the glass cabinet by the fireplace.

Approval of Agenda: Moved by Steve to accept the corrected agenda. Seconded by Courtney. All ayes, motion carried.

Approval of Minutes: Approval of October 2025 meeting minutes as presented. Moved by Jill, seconded by Deb. All ayes, motion carried.

Financial Reports: Combined balance of the General Fund and Petty Cash for October month end stands at \$14,207.74. Acceptance of the financial report was moved by Steve and seconded by Courtney. All aye votes. Motion carried.

Comments from the Public – Lu welcomed both Tyler and Carl to the meeting as both had presented a bid regarding outside maintenance of the library, including snow removal and lawn care. Tyler and Carl spoke regarding their bids and then the floor was opened for questions. Lu thanked them for attending the meeting and for the service they have provided to the library.

Old Business

Outside Maintenance Contracts – The board reviewed the contracts and after much discussion, it was determined the best course of action is to hire Buller DesignScapes to handle all outside maintenance for the next two years, as his bid was all encompassing to meet all of the library's needs. In addition, Buller will seal the backyard pavers at no cost to the library. After a lengthy discussion Courtney moved to accept the Buller DesignScapes bid. Jill seconded the motion. By voice vote, the decision was unanimous. Motion carried.

Make Christmas Happen – Jill gave a quick update on the program. The MCH tree is up and there are tags on the tree. Volunteers are currently delivering flyers, donation buckets and coin drops throughout the county.

New Business

Upcoming Events –During WinterFest, the Library will sponsor a national puzzle competition and it will also kick off the beginning of our Family Holiday Challenge. The basement space is reserved for Make Christmas Happen during the month of December and therefore, no special programming will take place this coming month.

Director's Report – Kristi presented the monthly director's report, and it will remain on file with the minutes of the meeting.

Statistical Report – The monthly statistical report was presented.

Approval of Bills – Deb moved, and Courtney seconded the motion to approve bills for November. All ayes. Motion carried.

Next Meeting: Traditionally, the Library Board of Trustees does not meet in December. Steve moved that Lu and Deb have the authority to review December bills and pay them accordingly. No December meeting. Deb seconded the motion. All ayes. Motion carried. Next meeting will be January, 20th at 5:30pm.

Adjournment: Courtney moved to adjourn at 6:53 pm. Jill seconded the motion. All ayes. Motion carried.

Deb Hansen, Secretary