

**Ord Township Library
Board Minutes
May 19, 2026**

Call to Order: President Lu Lansman called the meeting to order at 5:32p.m. Present were trustees: Steve Klimek and Jill Lane. Library staff Kristi Hagstrom - Library Director and Shelley Ruterbories – Director-in-Training. Township resident Jackie Gates present to observe.

Lu referenced that the Open Meetings Act is posted in its entirety, in a three-ring binder in the glass cabinet by the fireplace.

Approval of Agenda: Moved by Jill to accept the amended agenda. Seconded by Steve. All ayes, motion carried.

Approval of Minutes: Approval of April 2026 meeting minutes as presented. Moved by Steve, seconded by Jill. All ayes, motion carried.

Financial Reports: Combined balance of the General Fund and Petty Cash for March month end stands at \$15,729.65 Acceptance of the financial report was moved by Steve and seconded by Jill. All aye votes. Motion carried.

Comments from the Public – There were none.

Old Business

Summer Reading Program – Plans presented for our Summer Reading Program – Unearth a Story. The OTL Foundation agreed to sponsor renting out the Burwell Rodeo Theater in June for the showing of *Toy Story 5*, date will be finalized after Memorial Day.

Backyard Open House – was held Friday, May 1st. 200 people attended, it was a lovely evening. Comments from community members were shared with staff and trustees praising the event and back yard project.

New Hire – Time Line – Shelley Ruterbories started training on May 4th. Kristi is thus far satisfied with her progress.

Township Budget – Review – Shelley presented the completed proposed budget. Kristi explained the budget would be brought first to township representative Sylvia Hollibaugh for input and then on to the County Board.

Library Tour – Kristi led the group on a tour of the library building pointing out improvements and future potential projects.

New Business

Election of Officers – Jill moved to table the item until next meeting with more members present. Steve seconded the motion. All ayes, motion carried.

Board Member Replacement- Jackie Gates has accepted the position and will begin official duties at the next meeting. Welcome Jackie!

Director's Report – Shelley presented the monthly director's report, and it will remain on file with the minutes of the meeting.

Statistical Report – The monthly statistical report was presented.

Approval of Bills – Jill moved, and Steve seconded the motion to approve bills for April. All ayes. Motion carried.

Next Meeting: Tuesday, June 16th at 5:30 pm.

Adjournment: Lu moved to adjourn at 6:27 pm. Jill seconded the motion. All ayes. Motion carried.
Deb Hansen, Secretary