

**Ord Township Library
Board Minutes
April 28, 2026**

Call to Order: President Lu Lansman called the meeting to order at 5:35p.m. Present were trustees: Steve Klimek, Courtney Welniak, Jill Lane and Kristi Hagstrom - Library Director. Deb Hansen arrived late.

Lu referenced that the Open Meetings Act is posted in its entirety, in a three-ring binder in the glass cabinet by the fireplace.

Approval of Agenda: Moved by Courtney to accept the amended agenda. Seconded by Jill. All ayes, motion carried.

Approval of Minutes: Approval of March 2026 meeting minutes as presented. Moved by Steve, seconded by Courtney. All ayes, motion carried.

Financial Reports: Combined balance of the General Fund and Petty Cash for March month end stands at \$18,546.67 Acceptance of the financial report was moved by Courtney and seconded by Jill. All aye votes. Motion carried.

Comments from the Public – There were none.

Old Business

Summer Reading Program – Plans are in the final stages for our Summer Reading Program – Unearth a Story. Kristi requested funding from the OTL Foundation to rent out the Burwell Rodeo Theater in June for the showing of *Toy Story 5*.

Ord Township Overview – Since the last trustee meeting, the county supervisors have continued to add representation on the Valley County Township Boards.

Backyard Open House – The Foundation is planning to serve grilled hotdogs and chips. The Chamber is bringing water and cookies and the staff is planning a few yard games, tattoos and a Chamber Bucks drawing. Please plan on attending and helping that night if you are able.

New Hire – Time Line – Shelley Ruterbories was selected as the next director for the library. Her start date will be May 4th. Kristi will stay on throughout the month of May to train her in all aspects of her new position.

New Business

Township Budget – Review – Steve moved that we table this line item until the May board meeting so that Kristi and Shelley can work on the budget together. Courtney seconded the motion. All ayes. Motion carried.

Staff Reviews – Kristi presented her recommendations for staff raises for the next year. Courtney moved and Jill Seconded the motion to accept the recommendations. All ayes. Motion carried. Kristi then presented her annual report for the board. Jill moved and Steve seconded the motion that the board go into executive session to discuss personnel at 6:01. All ayes. Motion carried. At 6:14 the board came out of executive session with a motion from Jill and a second from Courtney. All ayes. Motion carried. The board presented Kristi with her review. All review will remain in the personnel files.

Library Tour – Since it is currently raining, Courtney moved that we table the library tour until the May meeting. Steve seconded the motion. All ayes. Motion carried.

Director's Report – Kristi presented the monthly director's report, and it will remain on file with the minutes of the meeting.

Statistical Report – The monthly statistical report was presented.

Approval of Bills – Courtney moved, and Jill seconded the motion to approve bills for April. All ayes. Motion carried.

Next Meeting: Tuesday, May 19th at 5:30 pm.

Adjournment: Steve moved to adjourn at 6:32 pm. Courtney seconded the motion. All ayes. Motion carried.

Deb Hansen, Secretary